

## STYLES

Formatting style indicates how a paper should look like in terms of appearance (title page, differentiation between level sections, appearance of the page with sources used for writing a paper). There are styles that have been recognized and are widely used across variety of subjects (e.g. APA, MLA, Harvard, Chicago), while some styles are specific to certain fields (e.g. IEEE is usually used in IT and engineering). Nevertheless, there are standardized manuals and guidelines that are specific to each style and those can be found at the links provided below.

### Yet, there are some notes to consider when checking style in an order:

- **note 1:** If the customer asks you to follow some particular style and provides a link to it or attaches a guide, you have to follow it.
- **note 2:** If the customer indicates in the order profile *Other* style, please follow the APA style, which is the most common one.
- **note 3:** If in the order profile the customer chooses a style, which contradicts the one stated in the instructions file, you have to follow the style indicated in the detailed instructions.
- **note 4:** If the customer asks for some particular style, which is other than any of the mentioned in this file, and does not provide a style guide, please search for it online or contact us.

### 1. APA (American Psychology Association) style 7<sup>th</sup> edition:

General information + In-text citations/References:

[https://owl.purdue.edu/owl/research\\_and\\_citation/apa\\_style/apa\\_formatting\\_and\\_style\\_guide/general\\_format.html](https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html)

Sample paper:

[https://owl.purdue.edu/owl/research\\_and\\_citation/apa\\_style/apa\\_formatting\\_and\\_style\\_guide/apa\\_sample\\_paper.html](https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/apa_sample_paper.html)

### APA 6<sup>th</sup> edition:

General information + In-text citations/References:

[https://owl.purdue.edu/owl/research\\_and\\_citation/apa6\\_style/apa\\_formatting\\_and\\_style\\_guide/general\\_format.html](https://owl.purdue.edu/owl/research_and_citation/apa6_style/apa_formatting_and_style_guide/general_format.html)

## 2. MLA (8th edition)

General information on MLA format + In-text citations/Works Cited:

[https://owl.purdue.edu/owl/research\\_and\\_citation/mla\\_style/mla\\_formatting\\_and\\_style\\_guide/mla\\_general\\_format.html](https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_formatting_and_style_guide/mla_general_format.html)

Sample paper:

[https://owl.purdue.edu/owl/research\\_and\\_citation/mla\\_style/mla\\_formatting\\_and\\_style\\_guide/mla\\_sample\\_paper.html](https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_formatting_and_style_guide/mla_sample_paper.html)

## 3. Harvard

Harvard style to be used for **US customers** can be found in the Tutorials/Guides section under title [Style Harvard US Formatting.pdf](#)

For **UK customers**, please see Harvard guidelines at:

<https://library.aru.ac.uk/referencing/harvard.htm>

**Australian universities**, and thus customers, majorly use Kaplan Harvard guidelines, which are available in the Tutorials/Guides. However, some universities require their students to follow their guides. You may find guides of some most prominent Australian universities at: (downloadable PDF)

<https://libguides.mq.edu.au/referencing/Harvard> (online version)

[https://library.aru.ac.uk/referencing/files/Harvard\\_referencing\\_201920.pdf](https://library.aru.ac.uk/referencing/files/Harvard_referencing_201920.pdf)  
(downloadable PDF)

Sample paper formatted in Harvard: <http://4writers.net/media/harvard-sample.doc>

#### **4. Chicago**

There are two variants of Chicago style, namely bibliography/footnotes and author/date. Customer should specify which variant should be used either straight away in the instruction or upon writer's request. Yet, if customer does not respond or do has no information as to specifications, then Chicago bibliography/notes should be used.

General format (paper organization, title page sample, paper sections, samples for papers for Notes/Bibliography (NB) Chicago and Author/Date CMOS):

[https://owl.purdue.edu/owl/research\\_and\\_citation/chicago\\_manual\\_17th\\_edition/cm os\\_formatting\\_and\\_style\\_guide/general\\_format.html](https://owl.purdue.edu/owl/research_and_citation/chicago_manual_17th_edition/cm os_formatting_and_style_guide/general_format.html)

General information and citing/referencing in CMOS:

[https://owl.purdue.edu/owl/research\\_and\\_citation/chicago\\_manual\\_17th\\_edition/cmos\\_form atting\\_and\\_style\\_guide/chicago\\_manual\\_of\\_style\\_17th\\_edition.html](https://owl.purdue.edu/owl/research_and_citation/chicago_manual_17th_edition/cmos_form atting_and_style_guide/chicago_manual_of_style_17th_edition.html)

#### **5. Turabian**

Footnotes/References:

<https://www.chicagomanualofstyle.org/turabian/citation-guide.html>

Sample paper:

<https://askalibrarian.cornerstone.edu/loader?fid=4156&type=1&key=7bda7ffdd3cccecb b99f938d563193ae>

#### **6. Oxford**

General information:

<https://libraryguides.vu.edu.au/oxford-referencing/getting-started-with-oxford-referencing>

Referencing various types of sources:

<https://libraryguides.vu.edu.au/oxford-referencing/reference-formats-and-examples>

## 7. Vancouver

In-text citations/References:

[http://guides.lib.monash.edu/ld.php?content\\_id=14570618](http://guides.lib.monash.edu/ld.php?content_id=14570618)

Organizing your essay:

- Double space all portions of the manuscript—including the title page, abstract, text, acknowledgments, references, individual tables, and legends.
- Title page follows a strict guideline and should include:
  - The title of the paper, centered. The title should be short, however a longer descriptive title may follow it.
  - Author's name and his/her credentials.
  - Department
  - University/institution
  - Author's contact information (address and phone number as provided in letters)
  - Word count

## 8. IEEE style

Short manual (general format, in-text citations, reference list):

[https://owl.purdue.edu/owl/research\\_and\\_citation/ieee\\_style/ieee\\_overview.html](https://owl.purdue.edu/owl/research_and_citation/ieee_style/ieee_overview.html)

Field-specific IEEE manuals:

[https://journals.ieeeauthorcenter.ieee.org/your-role-in-article-production/ieee-editorial-style-manual/?\\_ga=2.241909378.109579946.1602667627-346280520.1601829372](https://journals.ieeeauthorcenter.ieee.org/your-role-in-article-production/ieee-editorial-style-manual/?_ga=2.241909378.109579946.1602667627-346280520.1601829372)

## 9. AMA (American Medical Association) style:

General information:

[https://owl.purdue.edu/owl/research\\_and\\_citation/ama\\_style/index.html](https://owl.purdue.edu/owl/research_and_citation/ama_style/index.html)

Referencing print sources:

[https://owl.purdue.edu/owl/research\\_and\\_citation/ama\\_style/print\\_sources.html](https://owl.purdue.edu/owl/research_and_citation/ama_style/print_sources.html)

Referencing electronic sources:

[https://owl.purdue.edu/owl/research\\_and\\_citation/ama\\_style/electronic\\_sources.htm](https://owl.purdue.edu/owl/research_and_citation/ama_style/electronic_sources.htm)

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## **10. ASA (American Sociological Association) style**

General information (title page, first page, margins, section headings):

[https://owl.purdue.edu/owl/research\\_and\\_citation/asa\\_style/index.html](https://owl.purdue.edu/owl/research_and_citation/asa_style/index.html)

In-text citations and quotes:

[https://owl.purdue.edu/owl/research\\_and\\_citation/asa\\_style/in\\_text\\_citation\\_references.html](https://owl.purdue.edu/owl/research_and_citation/asa_style/in_text_citation_references.html)

References page:

[https://owl.purdue.edu/owl/research\\_and\\_citation/asa\\_style/references\\_page\\_formatting.html](https://owl.purdue.edu/owl/research_and_citation/asa_style/references_page_formatting.html)

## **11. SWS – Strayer Writing Standards**

Please see a PDF guide on this style [Style SWS Strayer Writing Standards.pdf](#)